

Commander's Policy Book
Tobyhanna Army Depot

Policy Number 2.2 (AMSEL-TY-RK-E)

6 August 2003

SUBJECT: Commander's Policy Statement on Environmental Stewardship

1. Applicability: This policy statement applies to all Tobyhanna Army Depot civilian employees and military personnel, tenant activities, and housing residents.
2. Policy: Tobyhanna Army Depot strives to be a national leader in environmental, energy, and natural resources stewardship as an integral part of our mission. It is Army policy to be good stewards of our environment. Our location in the Pocono Mountains, surrounded by state parks and game lands, emphasizes the importance of our care of the environment in performing our mission.
3. Responsibility: The Chief of the Environmental Management Division is responsible for Tobyhanna Army Depot's Environmental Management System (EMS); however, environmental stewardship is the responsibility of every member of the workforce as well as tenants and residents. Depot management will promote this concept. Any planned action that may impact the environment must be brought to the attention of the Environmental Management Division to assess that impact.
4. Action:
 - a. Consider possible environmental impacts of operations and activities through preplanning, and document these considerations. Perform permitted activities in accordance with permit requirements. Ensure that no construction is permitted in or near the Inactive Sanitary Landfill or Areas A and B, as long as they remain on the National Priorities (Superfund) List.
 - b. Clean up contaminated sites as quickly as resources permit. Continue to maintain the positive relationship with regulators, other government agencies, and the local community.
 - c. Prevent pollution, and seek ways to minimize and eliminate releases of pollutants to the air, water, earth, or its inhabitants. Minimize the creation of waste, especially hazardous waste, through efficient use of materials, effective inventory management, and careful planning. Dispose of waste through safe and responsible methods.
 - d. Manage depot natural resources to maintain acceptable carrying capacities. Purchase Environmental Protection Agency designated items manufactured with recycled content. Make every effort to use environmentally safe and sustainable energy sources. Invest in improved energy efficient equipment and conserve energy in all depot operations.

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e. Ensure that all activities comply with relevant environmental legislation, regulations, and policies set forth by Tobyhanna Army Depot.

f. The Risk Management Committee will assist in the periodic review and update of the EMS to ensure its continual improvement and appropriateness. This review will also include the environmental objectives and targets for operations identified in the EMS and other policies.

g. This policy will be communicated to all employees and be made available to the public upon written request.

5. Tobyhanna Army Depot's management and employees must remain fully committed to the continual improvement of our EMS and the implementation of this policy through the organization.

6. POC for this policy statement is the Directorate of Industrial Risk Management, Environmental Management Division.

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TRACY L. ELLIS
Colonel, OD
Commanding

DISTRIBUTION "A"